

MEETING MINUTES

Topic: Project Requirements

Tuesday, January 29, 2019

5:40pm-end

Minutes recorded by : Saleh Alnasim

Meeting called by : Staff meeting, Dr.Trevas

Attendees : Salman Alostaz, Saleh Alnasim, Abdullah Alroumi and Mohammad Almutairi

Please bring :

Table 1. Record of meeting.

5:40-end	<ul style="list-style-type: none">-Dr.Trevas asked us what are weekly assigned tasks are and he said the next time he expects us to upload them to the website before the staff meeting.-Saleh shows Dr.Trevas the Arduino code that he changed.-Salman told Dr.Trevas the new stuff he had researched about in the pneumatic cylinder system.-Abdullah talked about his research into batteries and which one to use.-Mohammed talked about further improvement he could do with the telescoping hanger.-At the end each person has been assigned a new task to do before the next staff meeting.	Dubois building
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Table 2. Weekly Tasks Assigned.

Task	Person Assigned
Batteries - search	Abdullah
Pneumatic cylinder -search	Salman
Arduino code improvement	Saleh
Prototype improvement	Mohammed

Next formal meeting: 01/31/19, room 112,Engineering Building, at 7:00pm.